

Personnel, Labor and Grievance Committee
Meeting Minutes
January 15, 2025 – 6:00 PM
County Board Room

1. Call to Order/Roll Call @ 6:00PM

Members Present: Mike Hilmes, Gary Arentsen, Nelson Heinzmann, Dave Veizer, Bruce Rapien and Mike Streiker. Also present was Chairman Knolhoff. Absent: None. Quorum established.

2. Recognition of Guests: None

3. Public Comments: None

4. Approval of December 2024 minutes: Motion to approve minutes was made by Nelson Heinzmann; Second by Dave Veizer. Motion carried by voice vote; 6-0.

5. Old Business:

a) Briefly talked about the request from Linda Mensing, Supervisor of Assessment, to allow her to hire a replacement for Ms. Deitzel's position due to retirement. Motion to approve the hiring as requested was made by Mike Streiker; second by Bruce Rapien. Motion carried by voice vote; 6-0.

6. New Business:

a) Discussed the Resignation/Payout claim for County Highway Maintenance employee, William "Bill" Wade. Payout claim is in the amount up to \$8,813.44 for 293 hours of anticipated unused sick, vacation and Comp time. Motion to approve the Resignation and Payout Claim was made by Gary Arentsen; Second by Dave Veizer. Motion carried by voice vote; 6-0.

7. Adjourn: Motion to adjourn @ 6:30PM, made by Bruce Rapien; second by Dave Veizer. Motion Carried by voice vote; 6-0.

NEXT MEETING IS: February 11, 2025 @ 6PM

Clinton County Highway Committee
Minutes
January 15, 2025 7:30 a.m.

1. Mr. Ken Knolhoff called the meeting to order at 7:30
2. Attendance:

Ken Knolhoff	Committee Chairman
Mike Hilmes	Committee Member
Joe Jansen	Committee Member
Brad Knolhoff	County Board Chairman
Brian Diekemper	Maintenance Foreman
Dan Behrens	County Engineer
3. Mr. Ken Knolhoff made a motion to approve the minutes from the December 11, 2024 meeting. Mr. Jansen seconded the motion. The motion passed by voice vote.
4. Public Comment: None
5. The current maintenance activities were discussed.
6. Mr. Behrens and Mr. Diekemper discussed the recent Department of Labor OSHA surprise inspection. They stated that there were some minor citations that have been corrected. The Highway Department has not received the official letter from the Department of Labor, but it was stated that most likely there would be no fines.
7. Mr. Diekemper gave the Committee price quotes for a new mowing tractor and rotary mower. All of the quotes were through Sourcewell, therefore bidding is not required. Midwest Tractor's quote was substantially less than that of John Deere and Massie Ferguson. The prices included trade-in values for a used Massie Ferguson tractor and a John Deere rotary mower.
8. Mr. Behrens reported on the snow removal operations from the recent winter storms. The County used approximately 950 tons of salt and about 190 hours of overtime.
9. Mr. Behrens reported that they are performing their biennial bridge inspections. He noted that this may be the last time they will do these inspections, because the State will very soon perform these for all local agencies.
10. Mr. Behrens gave the Committee two resolutions to appropriate local funds for the upcoming resurfacing project on Aviston Road. One resolution appropriates the remaining REBUILD Illinois funds the other appropriates local matching funds. Mr. Knolhoff made a motion to have this placed on the board's agenda for approval. Mr. Hilmes seconded the motion. Motion passed by voice vote.
11. Mr. Behrens gave the Committee an engineering agreement from HMG Engineers to perform design engineering for a bridge on Meridian Road. The bridge will be joint project with Marion County. Mr. Knolhoff made a motion to have this placed on the board's agenda for approval. Mr. Jansen seconded the motion. Motion passed by voice vote.
12. The Committee discussed the potential for adding a stop line on St. Rose Road at the intersection with Old US Route 50
13. Mr. Behrens said they plan to have the annual MFT rock letting on January 8th.
14. Mr. Behrens gave the committee the results of the aggregate letting held on January 8. Mr. Knolhoff made a motion to have the Board award the low bidders for each item. Mr. Jansen seconded the motion. The motion passed by voice vote.
14. The Committee approved the current bills.

Personnel, Labor and Grievance Committee
Meeting Minutes
March 11, 2025 – 6:00 PM
County Board Room

1. Call to Order/Roll Call @ 6:00PM

Members Present: Mike Hilmes, Gary Arentsen, Nelson Heinzmann, Dave Veizer, Bruce Rapien and Mike Streiker. Also present was Chairman Brad Knolhoff. Absent: None.
Quorum established.

2. Recognition of Guests: None

3. Public Comments: None

4. Approval of February 2025 minutes: Motion to approve minutes was made by Bruce Rapien. Second by Dave Veizer. Motion carried by voice vote; 6-0.

5. Old Business: None

6. New Business:

a) Discussed the Resignation/Payout claim for County Health Department employee, Brett Moss, which took effective February 26, 2025. His payout claim is in an amount up to \$5,727.07 for 246.75 hours of unused Vacation, Sick leave and Comp time. Motion to approve the Resignation and Payout Claim was made by Dave Veizer; Second by Nelson Heinzmann. Motion carried by voice vote; 6-0.

7. Adjourn: Motion to adjourn @ 6:35PM, made by Nelson Heinzmann; second by Mike Streiker. Motion Carried by voice vote; 6-0.

NEXT MEETING IS: April 8, 2025 @ 6PM

Personnel, Labor and Grievance Committee
Meeting Minutes
April 15, 2025 – 6:00 PM
County Board Room

1. Call to Order/Roll Call @ 6:00PM

Members Present: Mike Hilmes, Gary Arentsen, Nelson Heinzmann, and Dave Veizer.
Also present was Chairman Brad Knolhoff. Absent: Bruce Rapien and Mike Streiker.
Quorum established.

2. Recognition of Guests: None

3. Public Comments: None

4. Approval of March 2025 minutes: Motion to approve minutes was made by Nelson Heinzmann. Second by Dave Veizer. Motion carried by voice vote; 4-0.

5. Old Business: None

6. New Business:

a) Discussed the Resignation/Payout claim for County Building Maintenance Department employee, Tim Fuehne, which took effective April 12, 2025. His payout claim is in an amount up to \$8,122.44 for 339 hours of unused Vacation, Sick leave and Comp time. Motion to approve the Resignation and Payout Claim was made by Gary Arentsen; Second by Dave Veizer. Motion carried by voice vote; 4-0.

7. Adjourn: Motion to adjourn @ 6:40PM, made by Nelson Heinzmann; second by Gary Arentsen. Motion Carried by voice vote; 4-0.

NEXT MEETING IS: May 13, 2025 @ 6PM

Personnel, Labor and Grievance Committee
Meeting Minutes
June 10, 2025 – 6:00 PM
County Board Room

1. Call to Order/Roll Call @ 6:00PM

Members Present: Mike Hilmes, Gary Arentsen, Nelson Heinzmann, Bruce Rapien and Mike Streiker. Also present was Chairman Brad Knolhoff. Absent: Dave Veizer. Quorum established.

2. Recognition of Guests: None

3. Public Comments: None

4. Approval of April 2025 meeting minutes: Motion to approve minutes was made by Nelson Heinzmann. Second by Mike Strieker. Motion carried by voice vote; 5-0.

5. Old Business: None

6. New Business:

Chairman Knolhoff updated the committee regarding a complaint made by Maintenance Union employee to his Union Legal Counsel about the recent supervisor changes within Maintenance and the excessive work that has been bestowed upon them compared to previous years. Chairman Knolhoff received that complaint from PBPA Union Counsel and he handled this matter directly with PBPA Counsel, which was resolved without issues.

7. Adjourn: Motion to adjourn @ 6:42PM, made by Bruce Rapien; second by Gary Arentsen. Motion Carried by voice vote; 5-0.

NEXT MEETING IS: TBD

Personnel, Labor and Grievance Committee
Meeting Minutes
August 12, 2025 – 6:00 PM
County Board Room

1. Call to Order/Roll Call @ 6:00PM

Members Present: Mike Hilmes, Gary Arentsen, Nelson Heinzmann, Bruce Rapien and Mike Streiker. Also present was Chairman Brad Knolhoff. Absent: Dave Veizer. Quorum established.

2. Recognition of Guests: None

3. Public Comments: None

4. Approval of June 2025 meeting minutes: Motion to approve minutes was made by Nelson Heinzmann. Second by Mike Strieker. Motion carried by voice vote; 5-0.

5. Old Business: Chairman Knolhoff updated the committee regarding the status of hiring a replacement for the vacant Superintendent of Assessment position. Still looking for qualified candidate.

6. New Business: Discussed reviewing the County Code on Employee Vacation for possible updates.

7. Adjourn: Motion to adjourn @ 6:28PM, made by Bruce Rapien; second by Gary Arentsen. Motion Carried by voice vote; 5-0.

NEXT MEETING IS: TBD

Personnel, Labor and Grievance Committee
Meeting Minutes
September 9, 2025 – 6:00 PM
County Board Room

1. Call to Order/Roll Call @ 6:00PM

Members Present: Mike Hilmes, Dave Veizer and Mike Strieker. Also present was Chairman Brad Knolhoff. Absent: Gary Arentsen Nelson Heinzmann, and Bruce Rapien, . Quorum established.

2. Recognition of Guests: None

3. Public Comments: None

4. Approval of August 2025 meeting minutes: Motion to approve minutes was made by Mike Strieker. Second by Dave Veizer. Motion carried by voice vote; 4-0.

5. Old Business: None

6. New Business: Discussed the County Code on Employee Vacation (28-4-3) for updates. Vacation policy was reviewed and changes were made for Full-time employees, unless it is defined differently in an Employee Contract. Draft resolution will be provided to SA Brandmeyer for review and approval, then submitted to the next Full County Board Meeting for their consideration. Motion to approve Changes to current Vacation Code (28-4-3) was made by Mike Strieker; Second by Dave Veizer.

7. Adjourn: Motion to adjourn @ 6:40PM, made by Dave Veizer; second by Mike Strieker. Motion Carried by voice vote; 4-0.

NEXT MEETING IS: October 14, 2025 @ 6p

Personnel, Labor and Grievance Committee
Meeting Minutes
October 14, 2025 – 6:00 PM
County Board Room

1. Call to Order/Roll Call @ 6:00PM

Members Present: Mike Hilmes, Gary Arentsen, and Mike Strieker. Also present was Chairman Brad Knolhoff. Absent: Nelson Heinzmann, Dave Veizer and Bruce Rapien. Quorum established.

2. Recognition of Guests: None

3. Public Comments: None

4. Approval of September 2025 meeting minutes: Motion to approve minutes was made by Mike Strieker. Second by Gary Arentsen. Motion carried by voice vote; 4-0.

5. Old Business: None

6. New Business:

- a) Discussed the Resignation/Payout claim for County Probation Department employee, Sandy Fernandez, which took effective October 16th. Her payout claim is in an amount up to \$789.44 for 32 hours of unused Sick leave. Motion to approve the Resignation and Payout Claim was made by Gary Arentsen; Second by Mike Strieker. Motion carried by voice vote; 4-0.
- b) Discussed the Resignation/Payout claim for County Health Department employee, Holly Timmermann, which took effective October 9th. Her payout claim is in an amount up to \$5,949.43 for 200.25 hours of unused Sick leave, Vacation time and Comp time. Motion to approve the Resignation and Payout Claim was made by Gary Arentsen; Second by Mike Strieker. Motion carried by voice vote; 4-0.

7. Adjourn: Motion to adjourn @ 6:30PM, made by Mike Strieker; second by Gary Arentsen. Motion Carried by voice vote; 4-0.

NEXT MEETING IS: November 11, 2025 @ 6p

Personnel, Labor and Grievance Committee
Meeting Minutes
December 9, 2025 – 6:00 PM
County Board Room

1. Call to Order/Roll Call @ 6:00PM

Members Present: Mike Hilmes, Gary Arentsen, Mike Streiker, Nelson Heinzmann, Dave Veizer and Bruce Rapien. Also present was Chairman Brad Knolhoff. Absent: None. Quorum established.

2. Recognition of Guests: Jacqueline Eversgerd

3. Public Comments: None

4. Approval of October 2025 meeting minutes: Motion to approve minutes was made by Mike Streiker. Second by Nelson Heinzmann. Motion carried by voice vote; 6-0.

5. Old Business: None

6. New Business:

a) Discussed the vacant position of Supervisor of Assessment. Jacqueline Eversgerd introduced herself and provided a little bit of personnel background. She advises that she recently pass the CIAO Exam to qualify for this position. She was hired in October 2022 and currently works in the Assessor's office. She's familiar with co-workers and feels comfortable with working and supervising them. We discussed with her the salary incentives and benefits for this position, which she was receptive to. Motion to approve the appointment of Jaqueline Eversgerd as the Supervisor of Assessment was made by Gary Arentsen; Second by Bruce Rapien. Motion carried by voice vote; 6-0.

b) Discussed the possibility of updating the County Code for Paid Leave Act. We very briefly talked about this Code. We were rushed to end the meeting due to 2 additional meetings that were scheduled at the same time. Additional information is needed to make an informed decision. To be further discussed at next meeting.

7. Adjourn: Motion to adjourn @ 6:52PM, made by Dave Veizer; second by Nelson Heinzmann. Motion Carried by voice vote; 6-0.

NEXT MEETING IS: January 13, 2026 @ 6p