

Minutes
Health Building Committee
February 2, 2023 – 1:00 pm
Clinton County Board Room

- Members present: Holly Clark, Mike Kuhl, Chris Leidel, Brad Knolhoff, and Ken Knolhoff
- Call to Order
- Recognition of Guests – no guests present
- Motion to approve previous meeting minutes by Mike Kuhl, second by Ken Knolhoff
- Motion to approve payment for new Health Department Building by Mike Kuhl, second by Ken Knolhoff
- Discussion of construction issues
 - Possible addition of second sump pump
 - Use of 6 inches of rock in the basement instead of 4 inches of rock at no cost to the County
 - Water table has raised due to recent rainfall
- Motion to Adjourn by Mike Kuhl, second by Ken Knolhoff

Health Building Construction Meeting Minutes
Thursday, March 9, 2023

Members present:

Health Board Member: Deanna DuComb, MD, Paulette Evans

County Board Member: Ken Knohloff, Mike Kuhl

Health Department: Chris Leidel, Administrator

The meeting was called to order at 1 pm by Ken Knohloff.

Approval of previous meeting minutes

Deanna DuComb, MD made a motion to approve the minutes from the February meeting, 2nd by Paulette Evans. All were in favor.

Old Business

None

New Business

Review payment applications and other bills – Mr. Knohloff stated the amount of requested payment is \$157,958.80. Discussion followed. A motion was made to approve the payment of \$157,958.80 by Mike Kuhl and 2nd by Ken Knohloff. All were in favor of making the payment.

Discussion of ongoing construction issues - Tomorrow, March 10, 2023 they will begin pouring basement walls where footing and forms exist.

Marc Bacchetti, structural engineer stated the reinforcement rods are correctly in place. He also stated the basement wall will be poured in sections, partially due to the concrete plant would not be able to keep up with the demand.

An extra sump pump will be added. A sump pump will be located on the inside and outside of the basement wall. Also noted the water level never reached the height of the footing.

Scott Holcomb will be present when sand is removed from the southeast corner of the basement and replaced with rock. Mr. Holcomb will determine the amount of rock based on the needed weight support. Related to the well – the concrete will be removed from the well and rock added.

Ken Knohloff stated a change order vote will take place at the county board meeting tonight March 9th approving the removal of the sand and replacing it with rock.

Chris Leidel stated he has taken pictures of the footing and will take pictures of the completed basement walls.

Deanna DuComb stated Gary Karasek contacted her stating the agreed upon flooring option is being discontinued and he will make other options available to the committee soon.

Meeting adjourned at 1:20p pm motion made by Ken Knohloff and second by Mike Kuhl. All were in favor.

Next meeting April 6, 2023 at 1pm.

Health Building Construction Meeting Minutes
Friday, April 28, 2023

Committee Members present: Deanna Du Comb, Paulette Evans, Ken Knolhoff, Mike Kuhl
County Board Member present: Holly Clark
Health Department present: Chris Leidel

The meeting was called to order at 1 pm by Ken Knolhoff.

Approval of previous meeting minutes

Mike Kuhl made a motion to approve the minutes from the March 31, 2023 meeting, seconded by Paulette Evans. All were in favor.

Old Business

The walls will be completed next week, and then will finish the last section of the wall. A sump pump was added to the elevator pit.

Internet connectivity was discussed. John Skain discussed a triangulation between the court house, jail, and health department. He stated this would be all encompassing of phones, internet connection and back-up services at a cost of \$20,000+. Paulette Evans asked for a proposal including the cost of the project and all that would be included. Chris Leidel will request a proposal from Spectrum and Clear Way.

The cost of the metal roof was \$73,000, not \$49,916 as expected. A motion was made by Mike Kuhl to go with shingles instead of the metal roof, seconded by Paulette Evans. All were in favor.

New Business

Review payment applications and other bills – Ken Knolhoff stated the amount of requested payment is \$151,774.91. Discussion followed. The bill includes 4 separate soil testing bills which two were paid by Johannes Construction. Ken Knolhoff stated Johannes Construction will need to be reimbursed. A motion was made to approve the payment of \$151,774.91 by Mike Kuhl and 2nd by Paulette Evans. All were in favor of making the payment.

Chris Leidel discussed key punch locks vs fobs. He presented a handout with an estimate from Brian West Electric for cost of labor and material for 22 card readers would be \$63,893. The total cost with Johannes construction installing the locks would be \$72,261. There will also be a yearly upkeep charge with the fob system. Chris Leidel stated he can write for a PHELP Grant to help defray the cost. He also stated the plan already includes key punch locks and would be able to change to the fob system at any time. A motion was made by Ken Knolhoff to stay with the key punch lock system seconded by Mike Kuhl, all were in favor.

Meeting adjourned at 2:10 pm motion made by Mike Kuhl and seconded by Paulette Evans. All were in favor.

Next Meeting – June 1, 2023 at 1pm.

Health Building Construction Meeting Minutes
Friday, June 30, 2023

Health Board present: Deanna DuComb, Paulette Evans

County Board Member present: Ken Knolhoff, Mike Kuhl, Brad Knolhoff

Health Department present: Chris Leidel Guest: John Skain

The meeting was called to order at 2 pm by Ken Knolhoff.

Approval of previous meeting minutes

Mike Kuhl made a motion to approve the minutes from the June 1, 2023 meeting. It was seconded by Paulette Evans. All were favor.

Old Business

Internet Connections – Meeting with Brian West Electric on July 5th or 6th. Working with Kaskaskia College (KC) to have their electrical students run wiring. Students return back to school in August. Students would be covered by KC insurance in the event they would get hurt “on the job”.

Underground cable – no decision yet, waiting on bids.

New Business

Knox Box – A box holding a key for entry, typically by the fire department in the event of an “emergency” was installed.

Drainage – the City is requesting all run off water (sump and gutter) be run into the storm sewer.

Review payment applications and other bills – Ken Knolhoff stated the amount of requested payment is \$375,944.55. Discussion followed. The bill includes see handouts -

1. Barter Masonry
2. RMK Plumbing
3. Brian West Electrical
4. Langhauser Sheet Metal
5. Johannes Construction

A motion was made to approve the payment of \$375,944.55 by Mike Kuhl and seconded by Paulette Evans. All were in favor of making the payment.

On-going construction Issues:

Brad Knolhoff stated the original bid included a Zip system roofing material instead of plywood. Johannes Construction put down plywood. Paulette Evans asked if a credit was issued and Brad stated no. Will work with Gary Karasek on this issue.

Ken Knolhoff stated after multiple discussions with the city a 2 inch water line will be ran to the building.

Chris Leidel stated the present generator the health department would use is too small for the new building and offered to give it to any other county entity that could use it.

Meeting adjourned 2:35 pm motion made by Paulette Evans and seconded by Mike Kuhl. All were in favor.

Next Meeting – July 27, 2023 at 1pm in the County Board Room

A walk through by Brad Knolhoff, Ken Knolhoff, Mile Kuhl, Paulette Evans, and Chris Leidel occurred after the meeting. Paulette Evans raised the question that all the sand around the building will not be conducive for future landscaping.

Health Building Construction Meeting Minutes
Thursday, June 1, 2023

Committee Members present: Deanna DuComb, Paulette Evans, Ken Knolhoff, Mike Kuhl
County Board Member present: none
Health Department present: Chris Leidel
Guest: John Skain

The meeting was called to order at 1 pm by Ken Knolhoff.

Approval of previous meeting minutes

Mike Kuhl made a motion to approve the minutes from the April 28, 2023 meeting, seconded by Deanna DuComb. All were in favor.

Old Business

No old business

New Business

Review payment applications and other bills – Ken Knolhoff stated the amount of requested payment is \$184,251.60. Discussion followed. The bill includes:

1. Groundworks for \$19,999 finishing basement concrete work. Much of the balance \$152,016 will be the drives, aprons, curbs, parking lots, canopy footings, retainage, misc.
2. Steel and Erection at \$40,488. Installed.
3. Trusses and Wall framing at \$99,782. On site and starting to install this week.
4. Waterproofing the basement walls \$5400. Installed.
5. Johannes costs at \$24,580 O/P and \$7,500 for Steel coordination and materials.
6. Change Order #1 at \$7,974.

A motion was made to approve the payment of \$184,251.60 by Paulette Evans and seconded by Mike Kuhl. All were in favor of making the payment.

Internet Connection - Chris Leidel stated Charter will have a quote to him by tomorrow, June 2nd; he will email the quote to the committee.

John Skain presented two options 1. To install new underground 6 pair fiber connection between HD and the courthouse at the estimated cost of \$30,000. This proposal would create a triangulation between the HD building, jail, and the courthouse. This would address phone, internet, security cameras, and badge/ card entry systems. A right of way from the city is needed. The proposed contractor is Barton Electric.

2. Install Redundant 50 GHz radio links between the HD and Courthouse and HD and jail at a cost of approximately \$10,330. This would also address phone, internet, security cameras, and badge/ card entry systems. It has a 40-year life, would be outside exposed to the elements, and would have to have a direct line of vision from one radio to the other.

Discussion followed – The committee felt the fiber optic cable would be the best option, Mike Kuhl and Ken Knolhoff will present to the county board on June 19th.

Construction issues – Discussed Ethernet connection. John Skain presented a diagram on suggested locations for Ethernet connections. Mike Kuhl stated they are looking at Kaskaskia college electrical students on running the wiring for the Ethernet.

Meeting adjourned at 2:56 pm motion made by Paulette Evans 2nd by Mike Kuhl. All were in favor.

Next Meeting – June 29, 2023 at 1pm in the County Board Room

Health Building Construction Meeting Minutes

Thursday, July 27, 2023

Health Board present: Paulette Evans

County Board Member present: Ken Knolhoff, Mike Kuhl, Brad Knohloff

Health Department present: Chris Leidel Guest: John Skain

The meeting was called to order at 1 pm by Ken Knolhoff.

Approval of previous meeting minutes

Ken Knohloff made a motion to approve the minutes from the June 30, 2023 meeting as presented, seconded by Paulette Evans. All were in favor; motion passed.

Old Business

Underground cable for internet connection – County Board approved \$29,700 for the installation of the fiber “internet” line from the new health department to the county court house. The cost will not come out of the building fund and/or the contingency fund. The county will pay 85% and the health department will pay 15% of the cost. John Skain will send an itemized list with the cost of materials to Brad Knolhoff for signature and approval.

New Business

Wiring for internet connection – John Skain stated the cost of the material is \$7,736.24 plus unforeseeable costs. Paulette Evans made the motion to approve the purchase of the wiring for the internet connection at the cost of \$7,736.24 with an overall approval of \$8000 to include the wiring and unforeseeable costs. Motion was seconded by Mike Kuhl. All were in favor; motion passed.

Review payment applications and other bills – Ken Knolhoff stated the amount of the requested payment is \$206,553.98. Discussion followed. The bill includes the following: See handouts -

1. Barter Masonry
2. United Iron Workers
3. Joiner Sheet Metal and Roofing
4. Universal Glass
2. RMK Plumbing
3. Brian West Electrical
4. Langhauser Sheet Metal
5. Johannes Construction

A motion was made to approve the payment of \$206,553.98 by Mike Kuhl, seconded by Paulette Evans. All were in favor of making the payment; motion passed.

On-going construction Issues

AIA document G701 – 2017 – total cost \$7255.00 (see handout) 3 issues

1. Additional office space - Brad Knohloff reported there is a request of 2 additional offices in the basement at the cost of \$21,536.00. The County would pay 100% of the construction cost and the cost of the change order. The monies would not come out of the building fund and/or the contingency fund.

2. Data drops - Brad Knolhoff stated they need to add a total of 5 data drops to the existing plan. They are in elevator closet 15, copier room 38, north wall and south wall, entrance vestibule, and WIC room 26. WIC room 26 is not listed on the change order; for a total of 5 data drops. Brad Knohloff will notify Gary Karasek of the missing room.

3. Electrical Changes and Emergency Generator— Brad Knolhoff expressed concerns about where the electrical panels are being placed in the new building. He stated that the emergency generator should be adjusted to supply emergency power to the 6 refrigerators in immunization room 46 & 47, HVAC unit in room 39, and the 4 sump pumps on the basement.

Brad Knolhoff suggested separating the change order into 3 separate change orders. A motion was made by Ken Knolhoff to separate out the change orders to a total cost of \$7255, seconded by Mike Kuhl. All were in favor, motion passed. Brad Knolhoff will notify Gary Karasek of the request for 3 separate change orders.

Other Business

Discussion was held related to water runoff from the sump pump and down spouts. The City of Carlyle is requesting the water to be run to a pipe along Fairfax Street. Will work with the City of Carlyle.

Brad Knolhoff stated the ROE approached the County Board requesting to remain in the old health department building. If the building remains there are concerns if there will be enough parking. Possible solutions are to work with the city to allow parking on the Bittle parking lot and ask the state to put in a cross walk. The county board will address.

Meeting adjourned at 1:57 pm. A motion was made by Paulette Evans and seconded by Mike Kuhl. All were in favor.

Next Meeting – August 31, 2023 at 1pm in the County Board Room

Health Building Construction Meeting Minutes
Thursday, August 31, 2023

Health Board present: Paulette Evans

County Board Member present: Mike Hilmes, Joe Jansen, Ken Knolhoff, & Mike Kuhl

Health Department present: Chris Leidel Guest: Gary Karasek

The meeting was called to order at 1 pm by Ken Knolhoff.

Approval of previous meeting minutes

Mike Kuhl made a motion to approve the minutes from the July 27, 2023 meeting as presented, seconded by Ken Knolhoff. All were in favor; motion passed.

Old Business

Camera Wiring – Chris Leidel reported, Brad Knolhoff suggested buying extra internet wiring for possible future use. Mike Kuhl suggested waiting to see if additional wiring and monies are needed. All agreed.

New Business

Holcomb Foundation Engineering (HFE) – Ken Knolhoff stated he received a \$3,028.28 invoice from HFE for soil testing. Gary Karasek stated he will verify if this has or has not been paid with a previous change order.

Review payment applications and other bills – Ken Knolhoff stated the amount of requested payment is \$182,286.48. Discussion followed. The bill includes these handouts -

1. Groundworks Contracting
2. United Iron Workers
3. Haynes Contracting, LLC
4. Goley Insulation
2. RMK Plumbing
3. Brian West Electrical
4. Johannes Construction
5. Change order #3 - \$21,536.00
6. Change order #5 - \$3,996.00

The cost of Change order #3 is the responsibility of the County Board. As stated in the July 27, 2023 building committee meeting “Brad Knolhoff reported there is a request for two additional offices in the basement at the cost of \$21,536.00. The County would pay 100% of the construction cost and the cost of the change order. The monies would not come out of the building fund and/or the contingency fund.”

Change order #5 is the responsibility of the County Board at 85% of the cost and the Health Board at 15% of the cost.

A motion was made to approve the payment of \$182,286.48 by Mike Kuhl, noting change order #3 is the financial responsibility of the County Board and change order #5 the County Board is 85% financially responsible for the cost and the Health Board 15% responsible for the cost. Motion seconded by Paulette Evans. All were in favor of making the payment as stated in the motion, motion passed.

Invoice from John Skain – Chris Leidel reported he received a call from John Skain stating the cost of the supplies for computer wiring is \$7,548.59. Approval for the cost of computer wiring was approved at the July 27, 2023 meeting. Chris will contact Skains to submit an invoice to Vicky Albers.

On-going Construction Issues

Gary Karasek reported the computer line coming from the building can occur at any time. Gary will contact Johannes Construction.

Mike Kuhl reported Craig Lampe of Barton Electric will be installing the conduit for the fiber optic connection with courthouse.

Ken Knolhoff reported the “extra” sump pump was turned off on Friday, August 25, 2023. The water level in the sump pump hole has been monitored and little changes in the water level have occurred. It was agreed by those present the sump pump could be raised and this will decrease the amount of sump pump water run off.

Gary Karasek reported Johannes Construction has started pouring concrete.

Ken Knolhoff distributed an invoice from Johannes Construction for a total of \$22,154 for labor and equipment to install an eight-inch pipe for five gutter downspouts and the sump pump water. A change order cost would also be added. Joe Jansen reported Koerkenmeier Excavating gave a cost of \$10,522.67 for labor and equipment to install an eight-inch pipe for five gutter downspouts and the sump pump water. He stated there may be a minimal increase depending on the length of pipe needed. After discussion by those present, Mike Kuhl made the motion to approve Koerkenmeier Excavating at the cost of \$10,522.67 for labor and equipment to install an eight-inch pipe for five gutter downspouts and sump pump water with the additional cost of pipe (dependent on location). Motion was seconded by Paulette Evans. All were in favor; motion passed.

Meeting adjourned 1:27 p.m. Motion made by Paulette Evans 2nd by Mike Kuhl. All were in favor.

Next Meeting – September 28, 2023 at 9 a.m. in the County Board Room

Health Building Construction Meeting Minutes
Thursday, September 28, 2023

Health Board present: Paulette Evans

County Board Member present: Ken Knolhoff & Holly Clark

Health Department present: Chris Leidel Guest: John Skain

The meeting was called to order at 9 am by Ken Knolhoff.

Approval of previous meeting minutes

Paulette Evans made a motion to approve the August 31, 2023 meeting minutes as presented, seconded by Ken Knolhoff. All were in favor, motion passed.

Old Business

Old Health Department Building – Ken Knolhoff reported that the majority of the county board members agree to tearing down the existing building and turning the area into parking. Brad Knolhoff wants to wait and see if the ROE can find office space to relocate to. A site plan of the space was distributed to show the 25 additional parking spaces that would be made available. Johannes Construction will honor the cost listed as Alternative #4 in the original construction agreement dated November 21, 2022 for the demolishing of the existing health department building/pavement and installation of the new parking per plan as indicated. The construction cost remains at \$135,960.00.

Holcomb Foundation Engineering (HFE) – The \$3,028.28 invoice from HFE for soil testing has been addressed and paid.

New Business

Review payment applications and other bills – Ken Knolhoff stated the amount of requested payment is \$319,084.20. Discussion followed. The bill includes these handouts -

Groundworks Contracting

Precision Millwork

Haynes Contracting, LLC

Floorsite, Inc

Goley Insulation

Otis Elevator

RMK Plumbing

Brian West Electrical

Johannes Construction

Langhauser Sheet Metal

Ken Knolhoff made a motion to approve the payment of \$319,084.20, seconded by Paulette Evans. All were in favor; motion passed.

Review bids for downspouts and sump pump drain – Koerkenmeier Excavating submitted an invoice for the labor and equipment to install a six-inch pipe for five gutter downspouts and the sump pump water. The final cost was \$11,765.00; \$1,242.33 over the estimated cost. The estimated cost did not include 28 feet of additional pipe and six ton of rock. Ken Knolhoff made a motion to approve the Koerkenmeier invoice of \$11,765, seconded by Paulette Evans. All were in favor; motion passed.

On-going Construction Issues - Chris Leidel reported IDOT has no restrictions on placing a message board since it is on “private” property. Chris will check with the City of Carlyle if they have any restrictions.

John Skain reported that Mike Kuhl met with the Kaskaskia Instructor and students and did a walkthrough of the building in preparation of the installation of computer lines.

Meeting adjourned at 9:35 a.m. Motion made by Ken Knolhoff 2nd by Paulette Evans. All were in favor.

Next Meeting – October 26, 2023 in the County Board Room; time to be determined.

Health Board Finance Meeting Minutes
Thursday October 26, 2023

Members present:

Health Board Member: Paulette Evans, Tracie Foster, Terri Linton & Jared Poettker

Health Department: Chris Leidel, Administrator

County Board Member: Ken Knohloff

The meeting was called to order at 6pm by Paulette Evans

New Business

Chris Leidel reported the County Board amended the Health Departments budget as follows:

- * Raised the tax levy from 0.211 to 0.0658 or \$181,000 to an estimated \$550,000
- * Since the formation of the Health Department in 1996, the county board has paid for Utilities, employee benefits etc.
- * The county included the following expenses in the Health Departments budget

IMRF	\$ 25,000
Social Security	\$ 50,000
Building Fund	\$180,000
Health Insurance	\$115,000
Utilities	<u>\$ 40,000</u>
Total	\$410,000

Chris Leidel shared his concept of going independent with a 5/6 year plan

Chris Leidel shared Covid grant end December, 2023

Consensus of those present: 1. Health Department will not be paying back for the cost of the building. 2. Health Department will take measures to go independent in the future, but multiple issues need to be addressed first.

Conclusion - Will take to full board at next meeting on November 7, 2023 and take a roll call vote.

Meeting adjourned at 7:15 pm; motioned by Paulette Evans and 2nd by Traci Foster. All were in favor, motion passed.

Next meeting TBD.

Health Building Construction Meeting Minutes
Monday, November 27, 2023

Health Board present: Paulette Evans

County Board Member present: Ken Knolhoff

Health Department present: Chris Leidel

The meeting was called to order at 9 am by Ken Knolhoff.

Approval of previous meeting minutes

Paulette Evans made a motion to approve the October 26, 2023 meeting minutes as presented, seconded by Ken Knolhoff. All were in favor, motion passed.

Old Business

John Skain's Bill – Chris Leidel reported John Skain contacted him regarding his payment for supplies purchased from Show Me Cable. Previous minutes verified John Skain's was paid for the initial supplies and is only due the cost of the second order. Chris Leidel reported some of the cable wiring was not used and can be returned. Paulette Evans asked if we pay the bill and make a return at a later date will the refund go to Skain or to the Health Department? Chris Leidel contacted Show Me Cable and the refund will be made to the health department. Ken Knolhoff made a motion to approve the payment of the 2nd order of supplies to John Skain, seconded by Paulette Evans. All were in favor, motion passed.

Landscaping – Trees planted along Rte. 50/Franklin Street and 10th Street have to be removed. Trees will be donated to the county.

New Business

City or Carlyle – An invoice for \$6539.62 remains for electrical work rendered by the city. Paulette Evans made a motion to approve the payment of \$6539.62, seconded by Ken Knolhoff. All were in favor, motion passed.

Victor Insurance – Ken Knolhoff reported the builder risk insurance will expire on November 15, 2023. Coverage can be continued at the cost of \$449. The projected completion date is December 22, 2023. If the building is not completed at that time, the additional insurance cost may be able to be passed on to Johannes Construction. Paulette Evans made a motion to approve the payment of \$449 to cover the cost for additional builder risk insurance, seconded by Ken Knolhoff. All were in favor, motion passed.

Received an email from Gary Karasek stating the tile flooring will require a wax finish after the installation and prior to moving furniture into the building. Chris Leidel will make contact with Mr. Karasek verifying manufacturer's recommendation.

Review payment applications and other bills – Ken Knolhoff stated the amount of the requested payment is \$477,992.98. Discussion followed. The bill includes see handouts -

Hollow Metal Door

Millwork (cabinets)

Universal Glass

Haynes Contracting, LLC

Floorsite, Inc.

Acoustical Ceiling Tile

Warehouse Design

Michael Clark painting

Brian West Electric

Johannes Construction

Langhauser Sheet Metal

Continued work on mechanical, electrical, plumbing, and starting finishing work.

Ken Knolhoff made a motion to approve the payment of \$477,992.98, seconded by Paulette Evans. All were in favor, motion passed.

Meeting adjourned 9:35 am motion made by Ken Knolhoff 2nd by Paulette Evans. All were in favor.

Next Meeting – TBA.

Health Building Construction Meeting Minutes
Thursday, December 21, 2023

Health Board present: Paulette Evans
County Board Member present: Ken Knolhoff
Health Department present: Chris Leidel
Guest: Brad Knohloff

The meeting was called to order at 9 am by Ken Knolhoff.

Approval of previous meeting minutes

Paulette Evans made a motion to approve the November 2023 meeting minutes as presented, seconded by Ken Knohloff. All were in favor, motion passed.

Old Business

New Business

Review payment applications and other bills – Ken Knolhoff stated the amount of requested payment is \$68,363.47. Discussion followed. See invoice for details. Ken Knohloff made a motion to approve the payment of \$68,363.41 and it was seconded by Paulette Evans. All were in favor; motion passed.

Lien Waiver – Discussion held regarding a lien waiver with Groundworks. Conclusion – Brad Knohloff will verify a lien waiver is in place.

Electrical Issues – Brad Knohloff stated there are concerns if the electrical system meets code. Brad states the issue is being addressed.

Contractual Deadline – is December 22, 2023. Brad Knohloff stated should Johannes have to pay a penalty for not meeting deadline. Discussion followed as to what that would look like. Conclusion – Brad Knohloff will follow up with Johannes.

Meeting adjourned 9:35 am motion made by Ken Knohloff 2nd by Paulette Evans. All were in favor.

Next Meeting – January 26, 2024 at 2pm.