

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF JANUARY 12, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9:00 AM
2. Members present: Committee chairman Nelson Heinzman, Brad Knolhoff and Ann Schroeder. Also present: Mike Hilmes, Janice Strotheide and Vicky Albers.
3. Approved minutes from December 2023 Executive Committee meeting. Motion by Brad Knolhoff, seconded by Ann Schroeder. Motion carried.
4. Hilmes reported that the county will likely enter mediation to resolve the contract negotiations with the FOP and PBPA, the two unions that represent employees of the Sheriff's Department.
5. Knolhoff made a motion to add a Farm Bureau resolution to the County Board agenda that would support laws prohibiting foreign ownership of county farmland. Schroeder second the motion. Motion carried.
6. The committee briefly discussed the county's responsibility and the potential expense for providing a rental location to house the Regional Superintendent of Schools Office after the current office is torn down. No action was taken.
7. Knolhoff made a motion to allocate \$500 from the Contingent Fee Fund to purchase materials for the promotion of the Broadband Initiative survey. Schroeder seconded the motion. Motion carried.
8. Knolhoff made a motion to pay the outstanding balance owed to U-Studios, minus any interest incurred. The Finance Committee had previously approved the payment but had not specified whether interest would be included. Schroeder seconded the motion. Motion carried.
9. Next Executive Committee meeting is scheduled for Feb. 16, 2024 at 9:00 AM
10. Motion for adjournment made by Schroeder, seconded by Heinzmann. Motion carried.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF FEBRUARY 16, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9:00 AM
2. Members present: Committee members Brad Knolhoff and Ann Schroeder. Also present: Mike Hilmes, Janice Strotheide, Denise Trame, Linda Mensing, J.D. Brandmeyer and Vicky Albers.
3. Approved minutes from January 2024 Executive Committee meeting. Motion by Brad Knolhoff, seconded by Ann Schroeder. Motion carried.
4. Hilmes reported that the county has reached an agreement with the FOP which represents road deputies and corrections officers at the Sheriff's Department. Details of the four-year agreement will be approved at a future County Board meeting after the contract is received and reviewed. Negotiations continue with the PBPA which represents telecommunicators.
5. Knolhoff made a motion to add a resolution to the County Board agenda that authorizes the County Clerk to advertise for sealed bids for the sale of county-owned property at 1204 Mary Irene Street in New Baden. The minimum bid to be accepted will be \$5,000. Schroeder second the motion. Motion carried.
6. Knolhoff made a motion to add two resolutions to the County Board agenda to prohibit migrant bussing in Clinton County and to prohibit the expenditure of county funding for the migrant crisis. Similar resolutions were recently approved in Stephenson and Effingham counties. Schroeder seconded the motion. Motion carried.
7. Knolhoff made a motion to add a resolution to the County Board agenda regarding low-income housing qualifications. Mensing explained that the resolution allows the county to opt out of a special assessment program which would require her office to qualify applicants at certain low-income housing developments in the county. Schroeder seconded the motion. Motion carried.
8. Under department head reports, Albers, Trame and Mensing presented a proposal for future salary increases and modifications to the benefits offered to department heads. Committee members will review the request and discuss it further with the Personnel Committee. Any changes must be approved by the full board in April, to meet the deadline for 180 days prior to the next General Election.
9. Next Executive Committee meeting is scheduled for March 15, 2024 at 9:00 AM
10. Motion for adjournment made by Schroeder, seconded by Knolhoff. Motion carried.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF MARCH 15, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9:00 AM
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: Mike Hilmes, Janice Strotheide, Denise Trame, J.D. Brandmeyer, Rod Kloeckner, Doug Gruenke, Dan Travous, Jami Staser, Dan Behrens, Carla Stalnaker, Tony Petrea and Vicky Albers.
3. Approved minutes from February 2024 Executive Committee meeting. Motion by Ann Schroeder, seconded by Brad Knolhoff. Motion carried.
4. Knolhoff presented a proposal for future salary increases and modifications to the benefits offered to department heads. Department heads will review the proposal and discuss it further with the Personnel Committee. Any changes must be approved by the full board in April, to meet the deadline for 180 days prior to the next General Election.
5. County Clerk Vicky Albers gave an update on the upcoming Primary Election and noted that she has applied, through U.S. Senator Tammy Duckworth's office, for a Congressionally Directed Funding grant to help finance the Countywide Emergency Radio and Communication System.
6. Highway Engineer Dan Behrens reported that a new maintenance employee will be starting in the Highway Department on March 25. He briefly explained the three Road and Bridge items on the March 18 County Board agenda: the bid for a bridge replacement on Huey Road; a permit for the village of Albers to install and operate flashing lights on crosswalk signs; and a petition from Wheatfield Township for a 50 percent county match for a culvert replacement on Emerald Road.
7. Treasurer Denise Trame said her office is waiting on the Supervisor of Assessments to complete their quadrennial year reassessments.
8. Chief Probation Officer Carla Stalnaker said a big issue in her office is trying to collect fees from probation clients now that most of the bail bonds have been eliminated. She did receive word that probation will receive full funding for the new fiscal year. She will be working with the Sheriff's Department to get a surveillance camera installed in the Probation Department lobby. Stalnaker spoke briefly about a program to provide a Narcan vending machine if the county chooses to do so. Narcan is a medication used for the emergency treatment of known or suspected opioid overdose.
9. Sheriff Dan Travous said his maintenance crew will be renting a lift to get the windows cleaned in the courthouse lobby. Knolhoff noted that the replacement of courthouse windows will be a future project that the board will need to discuss. Travous will be speaking to the board about plans for upgrades to the county jail including the addition of a padded room and another two-man cell.
10. Zoning Administrator Jami Staser noted that there will be two map amendments and two special use permits on the board agenda on March 18. In April, the board will be considering approval of a 5-megawatt solar project.

11. Under new business, Knolhoff made a motion to approve a \$21,012.09 payment to Goodin & Associates for computer software for the Circuit Clerk's Office. The invoice was not received in time for the monthly Finance Committee meeting. Schroeder seconded the motion. Motion carried.
12. Knolhoff reported that he is working with the State's Attorney on a contract with the Regional Office of Education regarding the sale of the former Health Department building. The County Board will be meeting with the Health Board soon to discuss the cost breakdown and financial responsibility of Health Department operations. He also noted that the county is still waiting for a copy of the Fraternal Order of Police (FOP) contract to bring before the full board for final approval.
13. Committee members reviewed and revised the March 19 County Board agenda.
14. Next Executive Committee meeting is scheduled for April 12, 2024, at 9:00 AM
15. Motion for adjournment made by Schroeder, seconded by Knolhoff. Motion carried.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF APRIL 12, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9:00 AM
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: Mike Hilmes, Ken Knolhoff, Janice Strotheide, Denise Trame, J.D. Brandmeyer, Rod Kloeckner, Dan Travous, Jami Staser, Linda Mensing and Vicky Albers.
3. Approved minutes from March 2024 Executive Committee meeting. Motion by Ann Schroeder, seconded by Brad Knolhoff. Motion carried.
4. Department Head Reports: Zoning Administrator Jami Staser said her office has stayed busy with solar applications. A recent solar project proposal in Aviston includes 40 acres, across from the American Legion, which could potentially land lock the village of Aviston for 20-50 years. She also reported on a recent meeting to discuss zoning code changes with property owners in the Harbor Light Bay area. The amendments will reduce the restrictions in that area. Sheriff Dan Travous said he has two positions open; however, he has two candidates interested. He will also have two people retiring in June. Two resignations will be on the April County Board agenda for Andrew Brandt and Elisha Hamilton. County Clerk Vicky Albers said everything went smoothly with the Primary Election. The Democratic and Republican Central Committees will have their conventions in April, and the parties will have until June 3 to fill any vacancies in nomination. Supervisor of Assessments Linda Mensing said the Board of Review finished assessment hearings yesterday for the 2023 tax year. They will return May 13 to hopefully sign and turn the books over to the County Clerk's Office. Treasurer Denise Trame spoke about the status of the county funding which is currently invested in CDs and is allocated for the countywide radio project. State's Attorney J.D. Brandmeyer is drafting an ordinance regarding the sale of the old Health Department building to the Superintendent of Schools office.
5. County Board member Mike Hilmes said the union contract with the Telecommunicators at the Sheriff's Department has been approved at the committee level and will be presented to the full County Board for consideration. The Personnel Committee will continue discussion on proposed compensation and benefits for elected/appointed officials at its May meeting, and Brandmeyer will draft an ordinance for the officials to review before bringing to the full board for consideration.
6. Following a question from Dan Travous, the committee discussed the waiting period for new employee health benefits to start. Currently, health insurance coverage starts on the first of the month following a 60-day waiting period. Committee members will talk to insurance consultant Bill Schmalz about the possibility of reducing or eliminating this waiting period.
7. Committee members reviewed and revised the April 15 County Board agenda.
8. Next Executive Committee meeting is scheduled for May 17, 2024, at 9:00 AM
9. Motion for adjournment made by Schroeder, seconded by Knolhoff. Motion carried.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF MAY 17, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 8:30 AM
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: Mike Hilmes, Greg Riechman, Janice Strotheide, Denise Trame, J.D. Brandmeyer, Rod Kloeckner, Dan Travous, Linda Mensing, Carla Stalnaker, Doug Gruenke and Vicky Albers.
3. Approved minutes from April 2024 Executive Committee meeting. Motion by Brad Knolhoff, seconded by Ann Schroeder. Motion carried.
4. Department Head Reports: Circuit Clerk Rod Klockner and Judge Doug Gruenke discussed the implementation of new laptops in the court system to be used by jury members. Treasurer Denise Trame said the transition of multiple bank accounts to Bank of Hillsboro is underway and going smoothly. Her office is preparing for the next cycle of tax bills. Supervisor of Assessments Linda Mensing said the assessment books have been turned over to the County Clerk's Office. With the quadrennial year and the reassessment of all county property, the Equalized Assessed Valuation is now over a billion dollars at \$1,080,490,466. County Clerk & Recorder Vicky Albers said established political parties have until June 3 to fill any vacancies in nomination for the Nov. 5 General Election. Her staff has begun the process of calculating and extending tax rates. Chief Probation Officer Carla Stalnaker said her office needs to fill vacancies for a mental health counselor and a substance abuse counselor for Drug Court. Sheriff Dan Travous also has vacancies with one dispatcher leaving, two deputies retiring and two relocating to jobs outside of law enforcement.
5. The committee opened and accepted a bid for \$8,000 for the sale of 1204 Mary Irene Street in New Baden. Knolhoff made a motion to accept the bid; Schroeder seconded the motion. Motion Carried. The sale of the property will go before the full County Board for final approval.
6. County Board member Mike Hilmes said the union contract with the Telecommunicators at the Sheriff's Department has been approved at the committee level and will be presented to the full County Board for consideration. Details of the contract are the same as what was recently approved for the FOP. The contract includes a Memorandum of Understanding for lateral transfers. The Personnel Committee also approved future compensation and benefits for elected and appointed officials which will be brought to the full board for approval.
7. Knolhoff explained the details of a Memorandum of Understanding for the Sheriff's Department which will provide reimbursement of any COBRA insurance payments incurred by new employees. In return, the employee must commit to working for the Sheriff's Department for at least two years. Knolhoff made a motion to present the COBRA MOU to the full board for approval. Schroeder seconded the motion. Motion carried.
8. Knolhoff also introduced a resolution to increase the eligible number of Sheriff's Law Enforcement Personnel (SLEP) members and made a motion to present the resolution to the full board for approval. Schroeder seconded the motion. Motion carried.

9. Knolhoff reported that the county is being sued over the proposed location of a new radio tower on Germantown Township property, west of Germantown. Adjacent property owners were granted a temporary restraining order which prevents the county from moving forward with construction of the tower. The property owners feel the presence of the radio tower will devalue their property. The construction delay affects the timeline of the project and could cost the county a significant amount of money.
10. Knolhoff noted that Clinton County will be 200 years old on Dec. 27, 2024. The county will commemorate the milestone with some type of celebration that may be coordinated with the County Fair and/or the Carlyle Street Fair.
11. Committee members reviewed and revised the May 20 County Board agenda.
12. Next Executive Committee meeting is scheduled for June 14, 2024, at 9:00 AM
13. Motion for adjournment made by Schroeder, seconded by Knolhoff. Motion carried.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF JUNE 14, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9:40 AM. The meeting start time was delayed due to the Electoral Board Meeting which was held prior to the Executive meeting.
2. Members present: Committee Brad Knolhoff and Ann Schroeder. Also present: Mike Hilmes, Janice Strotheide, and Vicky Albers.
3. Approved minutes from May 2024 Executive Committee meeting. Motion by Brad Knolhoff, seconded by Ann Schroeder
4. There were no department heads in attendance at this meeting due to the Electoral Board Meeting, thus, there were no reports.
5. Reviewed and clarified agenda items for the June 17, 2024 regular Board meeting. Two items were added to Personnel for the resignation and payout of two sheriff department employees.
6. There was no old business to discuss.
7. There were no items to discuss regarding new business.
8. Next Executive Committee meeting is scheduled for July 19, 2024, at 9:00 AM
9. Motion for adjournment made by Schroeder; seconded by Knolhoff. Motion carried. Meeting adjourned at 10:12 a.m.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF JULY 19, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9 a.m.
2. Members present: Committee members Brad Knolhoff and Ann Schroeder. Also present: Tony Petrea, Linda Mensing, Dennis Perez, J.D. Brandmeyer, Chris Leidel, Carla Stalnaker, Jami Staser, Rod Kloeckner, Janice Strotheide, Vicky Albers, Mike Smith of Miken Technology and Rochelle Halstead to discuss a bike trail in the county.
3. Approved minutes from June 2024 Executive Committee meeting. Motion by Ann Schroeder, seconded by Brad Knolhoff. Motion carried.
4. Reports from department heads: Supervisor of Assessments Linda Mensing said her office has been busy fielding calls since the tax bills went out. Sheriff's Sergeant Dennis Perez spoke about future officers in training and the new deputies that will be joining the department. There have been seven new officers hired since November. State's Attorney J.D. Brandmeyer said his office is looking for a new assistant State's Attorney with the resignation of David Sternau in September. Zoning Administrator Jami Staser said the Zoning Board of Appeals heard 11 cases at its July 3 hearing. Four cases will be on the agenda for the full board along with two subdivision requests. County Clerk Vicky Albers said she will be seeking board approval of the 2024-26 Election Judge list. County Board approval is required every two years. Her office is also busy preparing for the 2024 General Election and preparing paperwork for the April 2025 Consolidated Election.
5. Department heads offered their comments and concerns regarding the somewhat recent switch to Miken Technology as the IT manager for the county. Mike Smith, CEO of Miken, was on hand to address any concerns and suggest ways to improve service. It was stressed that employees should utilize the support desk as much as possible via email or phone. Support is available Mondays through Fridays from 7 a.m. to 6 p.m.
6. The committee reviewed and clarified agenda items for the July 22 regular Board meeting. One new item was added to the agenda. After some discussion, Knolhoff made a motion to bring the Illinois Separation Referendum to the full board for a vote. Schroeder second the motion. Motion carried.
7. Under new business, the committee heard from Rochelle Halstead, representing a group of local bicycling enthusiasts, who is looking for ideas and support for creating a designated bike path through the county. She stressed that there is a goal of one day having a river-to-river bike trail across the state. Knolhoff said that if a group is formed to get this started, the county will support them in any way possible; however, the county does not have the resources to take the lead on this type of project. He added that getting residents involved from multiple counties could bolster the effort.
8. Next Executive Committee meeting is scheduled for August 16, 2024, at 9 a.m.
9. Motion for adjournment made by Knolhoff; seconded by Schroeder. Motion carried.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF AUGUST 16, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9 a.m.
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: Jami Staser, Janice Strotheide and Vicky Albers.
3. Approved minutes from July 2024 Executive Committee meeting. Motion by Ann Schroeder, seconded by Brad Knolhoff. Motion carried.
4. Reports from department heads: Zoning Administrator Jami Staser said the Zoning Board of Appeals heard 12 cases at its August hearing. Just two cases will be on the agenda for the full board. County Clerk Vicky Albers said her office is preparing for the 2024 General Election with Early Voting starting in her office on Sept. 26.
5. The committee reviewed and clarified agenda items for the August 19 regular Board meeting. One new item was added to the agenda. After some discussion, Knolhoff made a motion to bring the Intergovernmental Agreement with the Regional Office of Education to the full board for a vote. Schroeder second the motion. Motion carried. The agreement outlines a long-term lease to allow the ROE to continue to operate in the former Health Department building at 930 Fairfax Street in Carlyle.
6. Next Executive Committee meeting is scheduled for September 13, 2024, at 9 a.m.
7. Motion for adjournment made by Schroeder; seconded by Knolhoff. Motion carried.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF SEPTEMBER 13, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9 a.m.
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: Jami Staser, Dan Behrens, Dan Travous, Carla Stalnaker, J.D. Brandmeyer, Linda Mensing, Denise Trame, Adriana Gilpin, Janice Strotheide and Vicky Albers.
3. Approved minutes from August 2024 Executive Committee meeting. Motion by Ann Schroeder, seconded by Brad Knolhoff. Motion carried.
4. Reports from department heads: Chief Probation Officer Carla Stalnaker reported that Drug Court graduation will be held Oct. 31. State's Attorney J.D. Brandmeyer reported that today is Asst. State's Attorney David Sternau's last day, and new Asst. State's Attorney Brian Kerr started this week. Supervisor of Assessments Linda Mensing said her office should have assessment notices out in early November. Treasurer Denise Trame noted that her staff are still collecting the second installment of property taxes. County Clerk Vicky Albers introduced her staff member Adriana Gilpin who will be taking over some of the County Board duties after the retirement of Janice Strotheide. Albers said her office is busy with election preparations. Early voting starts Sept. 26, and vote by mail ballots will be mailed out later this month. She also reminded department heads that any changes to the County Code need to be turned in as soon as possible. Zoning Administrator Jami Staser said the board will be voting on a few changes to the membership of the Zoning Board of Appeals with Dave Timmermann and Gary Knolhoff becoming alternate members and Brian Krausz being appointed chairman. Highway Engineer Dan Behrens suggested that department heads look at their budgets since this fiscal year is the one year in every 13 years that there is an extra payroll. The department received good bids on the three trucks that were offered for sale via sealed bid. Proceeds from those sales plus the recent tax distribution enables his department to purchase a mini excavator which they have been needing. Sheriff Dan Travous asked department heads to let him know if there are any maintenance issues which are not being addressed. He also reported that the jail is now fully staffed.
5. The committee reviewed and clarified agenda items for the September 16 regular board meeting. One new item was added to the agenda. After some discussion, Knolhoff made a motion to bring the Liquor License Application for The Station in New Memphis to the full board for approval. Schroeder seconded the motion. Motion carried.
6. Next Executive Committee meeting is scheduled for October 18, 2024, at 9 a.m.
7. Motion for adjournment made by Schroeder; seconded by Knolhoff. Motion carried.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF OCTOBER 18, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9 a.m.
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: J.D. Brandmeyer, Mike Hilmes, Jami Staser and Adriana Gilpin.
3. Approved minutes from September 2024 Executive Committee meeting. Motion by Ann Schroeder, seconded by Brad Knolhoff. Motion carried.
4. Reports from department heads: States Attorney JD Brandmeyer talked about renewal of the annual contract with the Appellate Prosecution's Office. The contract gives the county more resources to help not only with pending cases, such as the Radio Tower case, but also new cases down the line that require more time.
5. The committee reviewed and clarified agenda items for the October 21 regular board meeting. One new item was added to the agenda: a motion to advertise the 3-year lease for the County Farm ground.
6. Next Executive Committee meeting is scheduled for November 15, 2024, at 9 a.m.
7. Motion for adjournment made by Schroeder; seconded by Nelson. Motion carried.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF NOVEMBER 15, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9 a.m.
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: Vicky Albers and Adriana Gilpin.
3. Approved minutes from October 2024 Executive Committee meeting. Motion by Schroeder, seconded by Knolhoff. Motion carried.
4. The committee reviewed and clarified agenda items for the Nov. 18 regular board meeting. Heinzmann noted that the Worker's Comp and Liability Insurance Plan will be on the agenda. The total increase for the new year is 6 percent; however, property values increased over \$3 million. Knolhoff noted that the Facilities Committee solicited bids for resealing and caulking work at the courthouse, and those bids will be included on the agenda. Heinzmann noted that the soil sampling at the County Farm should be conducted soon, and bids for the next three-year lease agreement will be due Dec. 12.
5. Next Executive Committee meeting is scheduled for December 13, 2024, at 9 a.m.
6. Motion for adjournment made by Schroeder; seconded by Heinzmann. Motion carried.

CLINTON COUNTY EXECUTIVE COMMITTEE
MINUTES OF DECEMBER 13, 2024 MEETING
COURT ROOM A, CLINTON COUNTY COURTHOUSE

1. Called to order at 9 a.m.
2. Members present: Committee chairman Nelson Heinzmann and members Brad Knolhoff and Ann Schroeder. Also present: Jordee Koehler of U. of I. Extension, Jami Staser, Dan Behrens, Dan Travous, Linda Mensing, JD Brandmeyer, Adriana Gilpin and Vicky Albers.
3. Approved minutes from November 2024 Executive Committee meeting. Motion by Knolhoff, seconded by Heinzmann. Motion carried.
4. Jordee Koehler of the U. of I. Extension Service spoke about the agency's income and expenses and how funding is used in Clinton County. She noted that with recent budget cuts, Clinton County is not contributing enough money to fund basic costs, and she asked for the committee's opinion on what services should be cut. Knolhoff requested specific financial reports from Koehler so he can review how Extension is funded and how these funds are allocated.
5. County Clerk Vicky Albers said the filing period for candidates running in the April 1, 2025 Consolidated Election ended Nov. 18, and various taxing districts have been filing their budgets and levies for the next tax cycle. She noted that with the retirement of Janice Strotheide, employee Adriana Gilpin will be handling many of the County Board duties. Supervisor of Assessments Linda Mensing said she has an employee retiring in April. A current employee will be taking over that job, and Mensing requested the OK to advertise for the open position. County Engineer Dan Behrens has an employee retiring in June and will advertise for that position in March. Behrens shared information about an OSHA inspection at the Highway Department on Dec. 12. Sheriff Dan Travous said maintenance will be moving a camera from the gazebo area of the courthouse for use in the probation department. A new full-time deputy was recently hired; however, he will be losing a deputy to retirement in March.
6. Knolhoff noted that the county will be advertising for the position of Director of Maintenance. Funding for this position was included in the new budget.
7. Zoning Administrator Jami Staser is seeking board approval on zoning fee revisions. She presented the changes to the committee members for review. Knolhoff made a motion to present the zoning fee revision to the full board for approval. Schroeder seconded the motion. Motion carried.
8. Bids were open for the 90-acre County Farm lease with the high bid submitted by Buehne Farms, Inc. for \$342 per acre. Other bids were \$225, \$295 and \$322. Knolhoff made a motion to present the high bid to the full board for approval. Heinzmann seconded the motion. Motion carried.
9. The committee reviewed and clarified agenda items for the Dec. 16 regular board meeting. One additional item was added. Schroeder made a motion to bring the 2025 County Board Meeting List to the full board for approval. Knolhoff seconded the motion. Motion carried.
10. Next Executive Committee meeting is scheduled for January 17, 2025 at 9 a.m.
11. Motion for adjournment made by Schroeder; seconded by Heinzmann. Motion carried.