

**ANIMAL CONTROL COMMITTEE
MEETING MINUTES**

Clinton County Animal Control
January 13, 2025 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: County Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown, and Warden Tony Petrea

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the December minutes was made by Mike Hilmes. Seconded by Joe Jansen.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- The Expenditure Report and Budget Status Report were reviewed.
- Doc noted that several infected cats have been brought in over the past month.
- Doc reported that there has been a good turnout at the spay and neuter clinics.
- A lot of time is being put in trying to catch the husky that is currently at large in Trenton.
- An account is being set up with MWI Animal Health so Animal Control can purchase controlled substances directly.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony distributed his monthly reports and the numbers for 2024 were reviewed.
- He reported that two citations were issued, 13 online rabies tag payments were received, and 48 calls were run in the month of December.
- There were 19 dogs and 55 cats taken into the facility.
- They have received an increased number of calls on bats. Tony put an article out in the paper and online regarding safety guidelines. People need to understand that they shouldn’t attempt to remove the bat themselves. If they have been bitten, they need to notify AC so that the bat can be tested.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

UNFINISHED BUSINESS

- The timer for the exhaust fan has been installed in the kennel.
- Doc has talked with Heather at the Cattery, and she said that she will help set up a 501{c}.

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.

**ANIMAL CONTROL COMMITTEE
MEETING MINUTES**

Clinton County Animal Control
March 10, 2025 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: County Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown, and Warden Tony Petrea

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the January minutes was made by Mike Hilmes. Seconded by Joe Jansen.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- The Expenditure Report and Budget Status Report were reviewed.
- There were 33 surgeries in February; 20 cats & 13 dogs.
- The Humane Society will be having a rabies clinic the last weekend in March.
- The next Animal Control Rabies Clinic will be held after school gets out.
- Doc noted that half of the people who schedule for the spay/neuter clinics don’t show up, so we are going to have to make changes. It was recommended that people pay a non-refundable deposit no later than one week prior to their pet’s scheduled appointment, or they will be removed from the list.
- Although the timer on the exhaust fan was installed, it is not working properly. Joe will check it out.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony distributed his monthly reports which showed that two citations were issued, 17 online rabies tag payments were received, and 53 calls were run in the month of February
- There were 16 dogs and 24 cats taken into the facility.
- A couple from out of the county recently dumped two dogs. The camera system caught them, and it was turned over to the detectives. The States Attorney will be prosecuting. A person who dumped a husky will also be prosecuted.
- Tony noted that there are still some old crates and cages over at the old AC building. They are going to take some of them to the local police departments so that they can be used as a holding pen for found dogs/cats.
- Brad told Tony that he will have Mike Meskil build shelves on the mezzanine for storage.
- Drugs were finally ordered today through Animal Control. Approval was received on March 7th, but we will have to wait until April to be able to order schedule 2 drugs. Security control is good for the drug box with having both cameras and keypads on the doors.
- Tony is considering publishing a newsletter, possibly quarterly, highlighting topics such as information on animals adopted, laws, animal care etc.
- New microchips have been ordered.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

UNFINISHED BUSINESS

- Heather with the Cattery up in Effingham sent a copy of their 501(c) to assist with creating our own 501(c).

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.

ANIMAL CONTROL COMMITTEE
MEETING MINUTES
Clinton County Animal Control
April 14, 2025 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: County Board Chairman Brad Knolhoff and Warden Tony Petrea

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the March minutes was made by Mike Hilmes. Seconded by Joe Jansen.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony distributed his monthly reports which showed that one citation was issued, 20 online rabies tag payments were received, and 52 calls were run in the month of March.
- There were 20 dogs and 10 cats taken into the facility.
- Online signups were started for spay & neuter clinics, and they have been going well. A non-refundable deposit is required.
- Some of the old crates and cages were taken out of the old Animal Control building and were brought to the Breese and Trenton police departments.
- The people who dumped the 2 dogs did now surrender them, but that doesn't change the charges against them.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.

ANIMAL CONTROL COMMITTEE
MEETING MINUTES
Clinton County Animal Control
May 12, 2025 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: County Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown, and Warden Tony Petrea

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the April minutes was made by Joe Jansen. Seconded by Mike Hilmes.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- The Expenditure Report and Budget Status Report were reviewed.
- The next Animal Control spay & neuter clinic is scheduled for June 7, 2025, and the rabies clinic is tentatively set for June 14, 2025. Doc said that he would like to hit the four corners of the County with rabies clinics.
- Doc noted that AC may need to spend some money on Parvo testing. The St. Louis Humane Society recently had an outbreak.
- They may be doing a Wisdom test on the Cane Corso to verify her breed. She is currently having pups.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony distributed his monthly reports which showed that one citation was issued, 17 online rabies tag payments were received, and 75 calls were run in the month of April.
- There were 19 dogs and 26 cats taken into the facility.
- Tony discussed the need to put up a chain so that people can't go back by the dogs. This can be a problem when the dogs are in their outside kennels. Brad said that he will have Mike Meskil put up some posts so that a chain can be put up.
- A discussion was held regarding reckless owners and fines.
- Tony presented a list of cases for April.
- Tony noted that dispatch can now monitor the smoke alarms and Co2 detectors out at Animal Control on their phones.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.

ANIMAL CONTROL COMMITTEE
MEETING MINUTES
Clinton County Animal Control
June 9, 2025 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: County Board Chairman Brad Knolhoff and Administrator Kenny “Doc” Brown

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the May minutes was made by Mike Hilmes. Seconded by Joe Jansen.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- The Expenditure and Budget Status Reports were reviewed.
- The next Animal Control Rabies Clinic is scheduled for June 21, 2025.
- Doc reported that the Spay & Neuter Clinics are booked to the end of August. He noted that an additional benefit of the clinics is that at least 35% of the animals that come in also get vaccinated.
- Doc authorized Tony to have a Missy Trap built. This type of trap will assist catching skittish or hard-to-handle dogs.
- A lot of sick cats have been coming in, and some have had to be put down in order to keep the sickness from spreading. Doc said this will hurt our goal of getting to a no kill shelter level, but we are striving for a low kill status.
- Doc reported that the cat cages are starting to fill up. He is hoping CCHS will be able to take some.
- A Wisdom panel test was done on the new mama and one of her 9 pups, and she is definitely a Mastiff/Cane Corso.
- Doc noted that Whitney Kampwerth has agreed to assist in forming the 501c organization.
- Doc said that he had a student come in and assist with the Spay & Neuter Clinic.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony was absent but emailed his Monthly Reports. One citation was issued, 18 online rabies tag payments were received, and 62 calls were run in the month of May. Doc noted that the citation was issued for a dangerous dog nuisance.
- There were 25 dogs and 33 cats taken into the facility.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

UNFINISHED BUSINESS

- The posts and chain have been installed.

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.

**ANIMAL CONTROL COMMITTEE
MEETING MINUTES**

Clinton County Animal Control
August 11, 2025 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder and Mike Hilmes

Also Present: County Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown, and Warden Tony Petrea.

Committee Member Absent: Joe Jansen

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the June minutes was made by Mike Hilmes. Seconded by Brad Knolhoff.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- The Expenditure and Budget Status Reports were reviewed.
- Doc reported that the clinics have been doing well since people are now pre-registering online.
- Unfortunately, euthanasia numbers are up due to sickly cats being brought in.
- Whitney Kampwerth Luebbers has been working on the 501(c)(3) and has most of it put together. Doc said he is currently working on selecting members for the board and coming up with a good name for the program.
- Doc noted that he has students from Mizzou and U of I assisting with the Spay & Neuter Clinics.
- Doc said that he will be having surgery on his hand again on August 27th, so he will be out of commission for a bit.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony distributed his monthly reports which showed that three citations were issued, 16 online rabies tag payments were received, and 77 calls were run in the month of July.
- There were 22 dogs and 65 cats taken into the facility.
- At the current time, there are 18 dogs in the facility, five of which are bite cases. There was a mauling case in Huey where a 13-year-old girl was attacked by two dogs.
- A discussion was held on the budget expenditures for the year. The age & mileage on the trucks was discussed and also ideas for future purchases.
- Tony reported that he was recently in Marion for 3 days of classes. At the training, they had brought up the fact that it is a good idea to have ballistic vests as protection from dog bites.
- Tony noted that there is a little room in the equipment budget where they can hold back for a future fence for a dog run area.
- Tony said that there have been some issues with condensation on the HVAC system at Animal Control. He said that Mike Meskil has been working on correcting the problem and will be talking to Joe Jansen about it.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

UNFINISHED BUSINESS

ADJOURN

Motion to adjourn was made by Mike Hilmes. Seconded by Ann Schroeder. Motion carried.

ANIMAL CONTROL COMMITTEE MEETING MINUTES

Clinton County Animal Control
October 13, 2025 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: County Board Chairman Brad Knolhoff, Administrator Kenny “Doc” Brown, and Warden Tony Petrea.

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the August minutes was made by Mike Hilmes. Seconded by Brad Knolhoff.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- The Expenditure and Budget Status Reports were reviewed.
- A discussion was held regarding the current animals on site.
- Spay/neuter clinics are scheduled for Oct. 18th, 22nd, 25th, and 29th and Nov. 1st, 5th, 8th, 12th, 15th, 19th, 26th, and 29th.
- Doc reported that the 501(c)(3) paperwork should be ready soon.
- A discussion was held regarding the ice spikes that are needed on the roof. Doc questioned whether the cost should be split accordingly between the Sheriff’s Department and Animal Control
- Doc noted that he feels that we still need a deputy warden to assist Tony
- A discussion was held about sending letters to municipalities in regard to intergovernmental agreements. Considering that they are separate jurisdictions and their ordinances are not enforced by Clinton County, they could choose to contract with the county for a price.
- Doc said that he would like a little more cleaning done on the floors in the public areas. He was instructed to put a request in to maintenance.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony distributed his monthly reports which showed that three citations were issued, 15 online rabies tag payments and 10 online spay/neuter clinic reservations were received, and 76 calls were run in the month of September.
- There were 15 dogs and 44 cats taken into the facility.
- At the current time, there are 10 dogs and 35 cats in the facility
- Tony mentioned the possibility of hiring a 4th person. They have had to care for a lot more dogs this year. It seems like more animals are being dropped in our area, especially on the east side of the county.
- Tony said he has prepared some policies for State’s Attorney Brandmeyer to review.
- A discussion was held regarding a current issue with dog breeding going on in Rod and Gun. Calls have been received from neighboring property owners due to excessive barking. It was mentioned that an ordinance limiting the number of dogs a person can have needs to be created. Brad Knolhoff asked Tony to prepare an ordinance limiting the number of both dogs and cats for the board to review.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

UNFINISHED BUSINESS

ADJOURN

Motion to adjourn was made by Mike Hilmes. Seconded by Joe Jansen. Motion carried.

ANIMAL CONTROL COMMITTEE MEETING MINUTES

Clinton County Animal Control
November 10, 2025 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: Administrator Kenny “Doc” Brown, and Warden Tony Petrea.

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the October minutes was made by Mike Hilmes. Seconded by Brad Knolhoff.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- The Expenditure and Budget Status Reports were reviewed.
- Doc reported that the spay/neuter clinics are going well.
- Doc noted that the 501(c)(3) paperwork is done. The only thing to be done yet is assigning a Registered Agent.
- The ice spikes that were sent were the wrong ones. Mike Meskil ordered some at a much better price, and they are ready to be installed.
- Doc said that a research paper he recently read stated that for every feral cat spayed, 4 to 6 litters are eliminated per year, possibly eliminating 1,200 cats over a 2–3-year period.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony distributed his monthly reports which showed that 1 citation was issued; 18 online rabies tag payments, 17 online spay/neuter clinic reservations, and 1 online surrender were made; and 69 calls were run in the month of October.
- There were 26 dogs and 31 cats taken into the facility in October.
- At the current time, there are 5 dogs and 33 cats in the facility
- Tony mentioned that there seems to be an uptick on surrenders. Mike Hilmes suggested that they may want to advertise for barn cats.
- A discussion was held regarding an Intergovernmental Agreement for Animal Control Services. The committee reviewed and approved the language of the Intergovernmental Agreement for Animal Control Services as provided by Animal Control Warden Tony Petrea. It will now be presented to the full board for review.
- Tony presented a proposed new ordinance, Article VIII – Limitation on Number of Dogs, to the committee. Such ordinance would limit the number of dogs in the County based on lot size and would align with municipalities that already have the regulation. Motion was made by Mike Hilmes to present the ordinance to the full board to be voted upon, seconded by Ann Schroeder.
- Tony showed the committee the new ballistic vest that was purchased for protection from dog bites.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

UNFINISHED BUSINESS

ADJOURN

Motion to adjourn was made by Mike Hilmes. Seconded by Joe Jansen. Motion carried.

**ANIMAL CONTROL COMMITTEE
MEETING MINUTES**
Clinton County Animal Control
December 8, 2025 – 7:30 p.m.

Ann Schroeder, Chairman

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Ann Schroeder.

ROLL CALL OF MEMBERS

Committee Members Present: Ann Schroeder, Mike Hilmes and Joe Jansen

Also Present: Board Chairman Brad Knolhoff and Administrator Kenny “Doc” Brown

RECOGNITION OF VISITORS AND GUESTS

APPROVAL OF MINUTES

Motion to approve the November minutes was made by Joe Jansen. Seconded by Mike Hilmes.

ANIMAL CONTROL ADMINISTRATOR REPORT - KENNY “DOC” BROWN

- The Expenditure and Budget Status Reports were reviewed.
- A discussion was held regarding employee hours and the need for someone to relieve the Warden on weekends. A demand for services has increased, and it is getting to be a lot of hours.
- Doc proposed the idea of a multi-county animal control. The board all agreed that a lot of thought and research would need to be done before something like that would be considered.
- Doc said that the 501(c)(3) should be up and running in the first of the year.

ANIMAL CONTROL WARDEN REPORT - TONY PETREA

- Tony could not attend the meeting, but he sent his reports which showed that 1 citation was issued; 13 online rabies tag payments, 8 online spay/neuter clinic reservations, and 43 calls were run in the month of November.
- There were 13 dogs and 24 cats taken into the facility in November.
- At the current time, there are 18 dogs and 27 cats in the facility.

REVIEW AND APPROVAL OF MONTHLY BILL AND EXPENDITURES

UNFINISHED BUSINESS

ADJOURN

Motion to adjourn was made by Joe Jansen. Seconded by Mike Hilmes. Motion carried.